



**JudoScotland**

## **Saltire Judo Club Constitution**

### **1. TITLE**

1.1 The Club shall be called **Saltire Judo Club**, hereafter to be referred to as "*the Club*", and shall be affiliated to **Judo Scotland**, the national governing body for Judo in Scotland, and agrees to be bound by its rules and regulations.

### **2. OBJECTS**

2.1 The mission of the Club is to be a non-profit, community-based club dedicated to the practice and promotion of Judo for all ages and experience levels.

2.2 The Club is founded on the core values of Judo, as outlined by Jigoro Kano: **courtesy, courage, honesty, honour, modesty, respect, self-control and friendship**. These values shall underpin all aspects of Club activity, coaching and conduct.

2.3 The objectives of the Club are to:

- Provide high-quality Judo instruction and training, following the principles and standards of Judo Scotland.
- Promote physical fitness, discipline and personal development through the practice of Judo.
- Encourage a sense of community, camaraderie and mutual respect among all members.
- Ensure a safe training environment in line with Judo Scotland and national safeguarding guidelines.
- Organise and participate in events, competitions and gradings sanctioned by Judo Scotland.
- Maintain an accessible, non-profit structure to benefit the local community.

2.4 The Club is committed to equality and does not discriminate based on age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, or sexual orientation.

### **3. MEMBERSHIP**

3.1 Membership of the Club shall be open to any person who wishes to practise Judo, completes a membership application form and pays the relevant subscription/joining fee as determined by the Annual General Meeting (AGM) of the Club Members.

3.2 All training members must hold a valid and current **Judo Scotland** membership (or other insurance/membership as accepted by Judo Scotland) before taking part in mat-based activities.

3.3 There shall be **two** classes of membership available:

- 3.3.1 **Full Membership** – Full paying member aged 16 years and over.
- 3.3.2 **Junior Membership** – Member under 16 years of age.

### **4. Conduct**

All members are expected to uphold the values and spirit of Judo, acting with respect and courtesy towards fellow members, coaches, volunteers and visitors. Any conduct deemed contrary to these values,



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to Judo Scotland policies, or to the Club's safeguarding expectations may result in disciplinary action by the Committee, including suspension or termination of membership.

## 5. OFFICERS

5.1 The Officers of the Club shall be as follows:

- Chairperson
- Secretary
- Treasurer
- Club Welfare/Safeguarding Officer

and may include other relevant named roles (for example: Head Coach, Assistant Coach, Events Officer, Parent Representative) as agreed by the Committee.

5.2 The Club Welfare/Safeguarding Officer shall have primary responsibility, on behalf of the Club, for promoting and monitoring compliance with Judo Scotland's child protection and safeguarding policies.

## 6. ELECTION OF OFFICERS

6.1 All Officers of the Club shall be elected at the AGM of the Club from, and by, the Full Members of the Club.

6.2 All Officers of the Club are elected for a period of one year, but may be re-elected to the same office or another office in subsequent years.

6.3 In the event of a vacancy arising during the year, the Committee may co-opt a Full Member to act in that role until the next AGM.

## 7. GENERAL COMMITTEE

7.1 The affairs of the Club shall be controlled by a **General Committee** comprising the Officers of the Club and up to [three] other Members elected from, and by, the Full Members of the Club. The General Committee shall meet at agreed intervals, and no less than four times per year.

7.2 The duties of the General Committee shall be:

7.2.1 To control and manage the affairs of the Club on behalf of the Members in line with this Constitution and the regulations of Judo Scotland.

7.2.2 To keep accurate accounts of the finances of the Club through the Treasurer. These shall be available for reasonable inspection by Members and shall be independently reviewed/audited before every AGM. The Club shall maintain a bank account with at least two authorised signatories from the Chairperson, Treasurer and Secretary, with any two required to sign Club cheques or authorise electronic payments.

7.2.3 To ensure that the Club provides a safe, welcoming and inclusive environment, and that training and activities are conducted in accordance with Judo Scotland coaching, insurance, health and safety and safeguarding requirements.

7.2.4 To co-opt additional non-voting Members to the General Committee as and when the Committee feels this is necessary for specific roles or projects.

7.2.5 To make decisions on the basis of a simple majority vote of those Committee Members present. In the case of equal votes, the Chairperson shall be entitled to an additional casting vote.



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## **8. GENERAL MEETINGS**

### **8.1 Annual General Meeting (AGM)**

8.1.1 The AGM of the Club shall be held once per year and no later than fifteen (15) months after the previous AGM.

8.1.2 At least **21 clear days'** written notice of the AGM shall be given to Members, by email and/or letter to their last notified address, and by posting the notice on the Club noticeboard or other usual communication channels.

8.1.3 Members must advise the Secretary in writing of any business to be moved at the AGM at least **14 days** before the meeting. The Secretary shall circulate or give notice of the agenda for the meeting to Members no less than **7 days** before the meeting.

8.1.4 The business of the AGM shall be to:

- Confirm the minutes of the previous AGM and any General Meetings held since the last AGM.
- Receive the independently reviewed/audited accounts for the year from the Treasurer.
- Receive the annual report of the Committee from the Secretary or Chairperson.
- Elect an independent person to review/audit the accounts for the following year (if required).
- Elect the Officers of the Club and any other General Committee Members.
- Review the Club subscription rates and agree them for the forthcoming year.
- Transact such other business as has been received in writing by the Secretary at least 14 days prior to the meeting and included on the agenda.

8.1.5 The agenda may provide for "Any Other Business" at the discretion of the Chairperson; Members shall be encouraged to refer substantial items to the Committee in advance.

### **8.2 Special General Meetings (SGM)**

8.2.1 A Special General Meeting may be convened by the General Committee or on receipt by the Secretary of a written request from no fewer than **one quarter (1/4) of the Full (adult) Members or parents of the Junior membership** of the Club.

8.2.2 At least **21 days'** notice of an SGM shall be given to Members, stating the business to be discussed. Only that business shall be transacted at the SGM.

### **8.3 Procedures at General Meetings**

8.3.1 Nomination of candidates for election of Officers of the Club shall be made in writing to the Secretary at least **14 days** in advance of the AGM. Nominations can only be made by Full Members and must be seconded by another Full Member.

8.3.2 At all General Meetings, the chair will be taken by the Chairperson or, in their absence, by a deputy appointed by the Club or by the Full Members attending the meeting.



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8.3.3 Decisions made at a General Meeting shall be by a simple majority of votes from those Full Members attending the meeting. In the event of equal votes, the Chairperson shall be entitled to an additional casting vote.

8.3.4 A quorum for a General Meeting shall be **[6] Full Members or Parental Representatives** and **[2] Officers of the Club**, including at least **one** from the Chairperson, Secretary and Treasurer.

8.3.5 Each Full Member of the Club shall be entitled to **one vote** at General Meetings. Junior Members may attend and speak at the discretion of the Chair but shall not vote.

## **9. ALTERATIONS TO THE CONSTITUTION**

9.1 Any proposed alterations to this Constitution may only be considered at an AGM or SGM convened with the required written notice of the proposal.

9.2 Any alterations or amendments must be proposed by a Full Member of the Club and seconded by another Full Member.

9.3 Such alterations shall be passed if supported by no less than **two-thirds** of those Full Members present and voting at the meeting, assuming that a quorum has been achieved.

9.4 All amendments must comply with the regulations of Judo Scotland and relevant Scottish law.

## **10. DISSOLUTION**

10.1 If at any General Meeting of the Club a resolution is passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting to be held no less than one month thereafter to discuss and vote on the resolution.

10.2 If at that Special General Meeting the resolution is carried by at least **two-thirds** of the Full Members present and voting, the General Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.

10.3 After discharging all debts and liabilities of the Club, the remaining assets shall not be paid to or distributed among the Full Members of the Club but shall be given or transferred to **Judo Scotland** or to another voluntary, non-profit Judo organisation in Scotland having objects similar to those of the Club, as agreed by the General Meeting.

Signed (Chair): David Halliday

Date: 25/11/25

Signed (Officer of the Club): Iain Scott

Date: 25/11/25